

中译文：个人数据处理（包括个人信息处理规则）告知书（中 华人民共和国个人信息保护法-PIPL）

敬启者：

凡与本公司存在合同、先合同或其他关系的个人，其个人信息值得特殊保护。保持高标准的数据保护水平是我们的目标。因此，我们将不断发展新的数据保护和数据安全概念。

当然，本公司也应遵守《中华人民共和国个人信息保护法》（PIPL）的规定。为履行本公司向您承担的告知义务，我们编制了本文件。本公司的《个人信息处理规则》已经公开发布，且便于阅读和存储，欢迎随时下载和保存副本。

法规中使用的术语繁复难懂，而在编制本文件的过程中，我们也不免使用一些法律术语。因此，如您对本文件或其中使用的术语或表达有任何疑问，请随时联系我们。

I. 定义

PIPL指2021年8月20日第十三届全国人民代表大会常务委员会第三十次会议表决通过，自2021年11月1日起施行的《中华人民共和国个人信息保护法》，可能会不时进行修正或被取代。PIPL第73条中的定义适用于本文件。

个人信息指以电子或者其他方式记录的与已识别或者可识别的自然人有关的各种信息，不包括匿名化处理后的信息。

个人信息处理包括个人信息的收集、存储、使用、加工、传输、提供、公开、删除等。

敏感个人信息指一旦泄露或者非法使用，容易导致自然人的人格尊严受到侵害或者使自然人的人身、财产安全受到危害的个人信息，包括生物识别、宗教信仰、特定身份、医疗健康、金融账户、行踪轨迹等信息，以及不满十四周岁未成年人的个人信息。

II. 我们会在哪些情况下处理您的个人信息？（PIPL第十三条）

作为个人信息处理者，我们只会在下列情况下处理您的个人信息：（a）取得您的同意；或（b）为订立、履行您作为一方当事人的合同所必需，或者按照依法制定的劳动规章制度和依法签订的集体合同实

施人力资源管理所必需；或 (c) 为履行法定职责或者法定义务所必需；或 (d) 为应对突发公共卫生事件，或者在紧急情况下为保护自然人的生命健康和财产安全所必需；或 (e) 为公共利益实施新闻报道、舆论监督等行为，在合理的范围内处理个人信息；或 (f) 依照PIPL规定在合理的范围内处理个人自行公开或者其他已经合法公开的个人信息；或 (g) 法律、行政法规规定的其他情形。

根据其他有关规定，处理个人信息时，我们会取得您的同意。然而，在前文 (b) 项至 (g) 项所述的情况下，我们在处理个人信息时不必取得您的同意。

III. 您应当在充分知情的前提下自愿、明确同意我们处理您的个人信息，并有权撤回您的同意。（PIPL第十四条、第十五条、第十六条）

如果我们基于您的同意处理您的个人信息，您应当在充分知情的前提下给予同意。充分知情指在给予同意前，您有权查阅本《告知书》中发布的全部信息。您应当始终自愿、明确地作出同意。但不论在任何情况下，您都没有义务必须作出同意。如果法律、行政法规规定处理您的个人信息应当取得您的单独同意或者书面同意，我们将遵守该等规定。如果个人信息的处理目的、处理方式和处理的个人信息种类发生变更，我们将重新取得您的同意。

如果我们基于您的同意处理您的个人信息，您有权随时撤回您的同意。您可使用任何便捷的方式撤回您的同意。您可使用电子邮件、信件、在线联系方式、或者任何其他便捷的方式撤回您的同意。您撤回同意，不影响撤回前基于您的同意已进行的个人信息处理活动的合法性和正当性。

我们不会以您不同意处理您的个人信息或者撤回您的同意为由，拒绝向您提供产品或者服务，但处理个人信息属于提供我们的产品或者服务所必需的除外。

在您已经通过各种方式对本《告知书》充分知情后（例如，收到本文件的链接或者有权通过其他方式查阅本文件），当您决定通过电子邮件或者其他电子方式向我们发送或传输您的个人信息时，您的该等行为将被自动视为同意我们处理您的个人信息，包括但不限于向本公司“（受托）处理者、第三国接收者及国际组织名单”列明的所有数据接收者进行跨境传输。您有权随时撤回您的同意。您撤回同意，不影响撤回前基于您的同意已进行的个人信息处理活动的合法性和正当性。

IV. 个人信息处理者的名称或姓名和联系方式。（PIPL第十七条第一款）

关于个人信息处理者的名称或姓名和联系方式已在前文提及，具体请参见前文标题为“A. 控制者身份和联系方式”的部分。您可使用电子邮件、信件、在线联系方式、或者任何其他便捷的方式联系个人信息处理者，包括联系指定的个人信息保护负责人。

V. 个人信息的处理目的、处理方式，处理的个人信息种类、保存期限。（PIPL第十七条第二款）

个人信息的处理目的是处理所有涉及个人信息处理者、客户、潜在客户、业务合作伙伴或指定团体（指广义上的团体）之间的其他合同或先合同关系或个人信息处理者的法律义务的业务。

我们在为订立、履行您作为一方当事人的合同所必需的情况下处理您的个人信息的，个人信息的处理目的为订立或履行合同、或开展先合同安排、或执行合同修改或终止程序。

我们在为按照依法制定的劳动规章制度和依法签订的集体合同实施人力资源管理所必需的情况下处理您的个人信息的，个人信息的处理目的为处理及管理人力资源。

我们在为履行法定职责或者法定义务所必需的情况下处理您的个人信息的，个人信息的处理目的为遵守法律。

我们在为应对突发公共卫生事件，或者紧急情况下为保护自然人的生命健康和财产安全所必需的情况下处理您的个人信息的，个人信息的处理目的为保护公众健康、或在相关紧急情况下保护自然人的生命健康和财产安全。

如果我们为公共利益实施新闻报道、舆论监督等行为，在合理的范围内处理您的个人信息，个人信息的处理目的为维护公共利益，并为公共利益行事。

如果我们依照PIPL规定在合理的范围内处理个人自行公开或者其他已经合法公开的个人信息，个人信息的处理目的为实施和满足本公司正当商业利益。

如果我们在法律、行政法规规定的其他情形下处理个人信息，个人信息的处理目的为遵守法律。

如果我们处理敏感个人信息，我们将在内部单独记录处理该等信息的特定目的和必要性、以及我们为此采取的严格保护措施，以保护相关个人。如果我们处理了您的敏感个人信息，您可以随时要求我们提供具体及额外信息。

我们采用下述处理方式处理个人信息：人工处理、自动化处理、线上处理、线下处理。

我们处理的个人信息种类包括：客户数据、潜在客户数据、员工数据、以及供应商数据。

除法律或行政法规另有规定之外，我们保留个人信息的期限是实现个人信息处理目的所需的最短期限。任何数据的保存期限届满后，如不再为履行或订立合同所必要，我们通常会删除数据。除法律、行政法规另有规定外，在本公司，个人信息的保存期限应当为实现处理目的所必要的最短时间。

VI. 个人行使PIPL规定权利的方式和程序。（PIPL第十七条第三款）

如您想要行使PIPL规定的权利，您可使用电子邮件、信件、在线联系方式、或者任何其他便捷的方式联系个人信息处理者，包括联系指定的个人信息保护负责人。

VII. 关于我们作为个人信息处理者向其他个人信息处理者（包括位于中华人民共和国境内的个人信息处理者）提供我们所处理的个人信息情况的信息和同意（PIPL第二十三条）

关于我们作为个人信息处理者向其他个人信息处理者（包括位于中华人民共和国境内的个人信息处理者）提供我们所处理的个人信息的任何情况，我们特此通知您如下事宜：

接收方的名称或姓名、联系方式、信息处理目的、处理方法和个人信息类别会在我们网站中的“第三国以及国际组织的（委托）处理者、接收方列表”中进行公示。

在上述文件中，“接收方的姓名”显示为“公司名称”，“联系方式”显示为“网站链接”（由此您可使用其他方网站上提到的所有联系方式），“处理目的”显示为“（委托）处理主题”，“处理方法”显示为“（委托）处理的性质”，“个人信息类别”显示为“个人数据的类别”。

如您已经通过本《告知书》充分知情（例如，收到本文件的链接或者有权通过其他方式查阅本文件），以及当您决定通过电子邮件或者其他电子方式向我们发送或传输您的个人信息时，您自动将被视为就我们处理您的个人信息进行了单独同意，包括但不限于同意由位于中华人民共和国境内的公司以及由我们“第三国和国际组织的（委托）处理者、接收方列表”中列出的所有数据接收方进行处理。您有权随时撤回您的同意。您撤回同意，不影响撤回前基于您的同意已进行的个人信息处理活动的合法性和正当性。

VIII. 敏感个人信息。（PIPL第二十八条、第二十九条、第三十条）

我们可能会在具有特定目的和充分必要性的情况下处理您的敏感个人信息。如果我们处理您的敏感个人信息，我们将采取严格保护措施。

当我们处理您的敏感个人信息时，我们将取得或确保已经取得您的单独同意，如法律、行政法规规定处理敏感个人信息应当取得书面同意的，我们将按照其规定取得您的书面同意。

如果我们处理您的敏感个人信息，我们会使用单独的同意书向您告知处理敏感个人信息的必要性以及对您个人权益的影响。您可随时要求我们提供该单独的同意书的副本。如果我们处理您的敏感个人信息，您可随时要求我们提供具体或额外信息。

IX. 个人信息处理者向中华人民共和国境外提供个人信息（PIPL第三十九条）

我们向中华人民共和国境外的接收方提供个人信息。因此，我们会通过本公司的“（受托）处理者、第三国接收者及国际组织名单”（该名单已经发布在本公司网站上）或通过下述方式向您告知境外接收方的名称或者姓名、联系方式、处理目的、处理方式、个人信息的种类以及个人向境外接收方行使PIPL规定权利的方式和程序等事项。在前述文件中，“境外接收方的名称或姓名”显示为“公司名称”；“联系方式”显示为“网站链接”（允许您使用其他方网站提供的所有联系方式）；“处理目的”显示为“（委托）处理的主题事项”；“处理方式”显示为“（委托）处理的性质”；“个人信息的种类”显示为“个人数据的种类”。

我们已经与境外接收方订立了协议，境外接收方将实施个人行使PIPL规定权利的程序。如您想要行使这些权利，请通过电子邮件联系本公司及境外接收方的个人信息保护负责人。向中华人民共和国境外提供

您的个人信息时，我们会使用单独的同意书取得您的同意。您可随时要求我们提供该单独的同意书的副本。

X. 您对您的个人信息享有知情权及决定权（PIPL第四十四条）

您对您的个人信息享有知情权及决定权。您还有权限制或者拒绝本公司对您的个人信息进行处理，但法律、行政法规另有规定的除外。如果您想要行使这些权利，请联系本公司个人信息保护负责人。

XI. 您有权向我们查阅、复制您的个人信息，并有权请求将您的个人信息转移至您指定的个人信息处理者（PIPL第四十五条）

您有权向我们查阅、复制您的个人信息，但有PIPL第十八条第一款、第三十五条规定情形的除外。如您请求查阅您的个人信息，或者如您想要获得您个人信息的副本，我们将及时提供。

您可请求将您的个人信息转移至您指定的个人信息处理者。符合中国国家网信部门规定条件的，我们会提供转移途径，将个人信息传输给您指定的个人信息处理者。如果您想要行使这些权利，请随时联系本公司个人信息保护负责人。

XII. 您有权请求更正、补充您的个人信息（PIPL第四十六条）

如果您发现您的个人信息不准确或者不完整，您有权请求我们更正、补充。当您请求更正、补充您的个人信息时，我们将对您的个人信息予以核实，并及时更正、补充。如果您想要行使这些权利，请联系本公司个人信息保护负责人。

XIII. 您有权请求删除您的个人信息（PIPL第四十七条）

有下列情形之一的，本公司将主动删除您的个人信息，即：（1）处理目的已实现、无法实现或者个人信息已非为实现处理目的所必要；或（2）本公司或个人信息处理者停止提供产品或者服务，或者保存期限已届满；或（3）您撤回同意；或（4）本公司或个人信息处理者违反法律、行政法规或者违反约定处理个人信息；或（5）法律、行政法规规定的其他情形。

如果本公司在前述情形下未删除您的个人信息，您有权请求删除。

法律、行政法规规定的保存期限未届满，或者删除个人信息从技术上难以实现的，我们将停止除存储和采取必要的安全保护措施之外的个人信息处理。如果您想要行使该项权利，请联系本公司个人信息保护负责人。

XIV. 您有权要求我们对本公司个人信息处理规则进行解释说明（PIPL第四十八条）

您有权要求我们对本公司个人信息处理规则进行解释说明。如果您想要获得本公司个人信息处理规则的解释说明，请联系本公司个人信息保护负责人。

XV. 权利继承（PIPL第四十九条）

您的近亲属死亡后，您为了自身的合法、正当利益，可以对死者的相关个人信息行使PIPL第四章规定的查阅、复制、更正、删除等权利，死者生前另有安排的除外。如果您想行使您的权利，请联系本公司个人信息保护负责人。

XVI. 如果我们拒绝您行使权利的请求，您有权起诉我们（PIPL第五十条）

您可使用电子邮件、信件、在线联系方式、或者任何其他便捷的方式或机制行使您的权利。如果您想要行使您的任何权利，请联系本公司个人信息保护负责人。如果本公司拒绝您行使权利的请求，您可依法向人民法院提起诉讼。

XVII. 您有权投诉或举报非法个人信息处理行为（PIPL第五十条）

您有权向履行个人信息保护职责的部门投诉或举报非法个人信息处理行为。履行个人信息保护职责的部门已经公布了受理投诉、举报的联系方式。

ENGLISH: Information about the Handling of Personal Data, including Personal Information Handling Rules (Personal Information Protection Law of the People's Republic of China - PIPL)

Dear Sir or Madam,

The Personal Information of every individual who is in a contractual, pre-contractual or other relationship with our company deserve special protection. Our goal is to keep our data protection level on a high standard. Therefore, we are constantly developing new data protection and data security concepts.

Of course, we comply with the statutory provisions of the Personal Information Protection Law of the People's Republic of China (PIPL). This document fulfills our information obligations towards you. Our Personal Information Handling Rules are made public and are convenient to read and store. Please feel free to store a copy of our published Personal Information Handling Rules.

The terminology of legal regulations is complicated. Unfortunately, the use of legal terms could not be dispensed with in the preparation of this document. Therefore, we would like to point out that you are always welcome to contact us for all questions concerning this document, the used terms or formulations.

I. Definitions

PIPL means the Personal Information Protection Law of the People's Republic of China, passed at the 30th meeting of the Standing Committee of the 13th National People's Congress on August 20, 2021, that entered into force on November 1, 2021, as amended or superseded from time to time. The legal definitions from Article 73 PIPL are applicable.

Personal Information means all kinds of information, recorded by electronic or other means, related to identified or identifiable natural persons, not including information after anonymization Handling.

Personal Information Handling includes Personal Information collection, storage, use, processing, transmission, provision, disclosure, deletion, etc.

Sensitive Personal Information means Personal Information that, once leaked or illegally used, may easily cause harm to the dignity of natural persons grave harm to personal or property security, including information on biometric characteristics, religious beliefs, specially-designated status, medical health, financial accounts, individual location tracking, etc., as well as the Personal Information of minors under the age of 14.

Data Protection Officer means the Personal Information Protection Officer.

II. When do we Handle your Personal Information? (Article 13 PIPL)

As a Personal Information Handler, we Handle your Personal Information only (a) where we obtain your Consent, or (b) where it is necessary to conclude or fulfill a contract in which you are an interested party, or where necessary to conduct human resources management according to lawfully formulated labor rules and structures and lawfully concluded collective contracts, or (c) where it is necessary to fulfill statutory duties and responsibilities or statutory obligations, or (d) where it is necessary to respond to sudden public health incidents or protect natural persons' lives and health, or the security of their property, under emergency conditions, or (e) where we are Handling Personal Information within a reasonable scope to implement news reporting, public opinion supervision, and other such activities for the public interest, or (f) where we are Handling Personal Information disclosed by persons themselves or otherwise already lawfully disclosed, within a reasonable scope in accordance with the provisions of PIPL, or (g) in other circumstances provided in laws and administrative regulations.

In accordance with all other relevant provisions, when Handling Personal Information, we obtain your Consent. However, obtaining your Consent is not required under conditions in items (b) through (g) above.

III. Voluntary Consent with full knowledge by means of an explicit statement and the possibility to withdraw your Consent. (Article 14, 15, 16 PIPL)

Where we Handle your Personal Information based on your Consent, you gave us Consent under the precondition of full knowledge. Full knowledge means that you had access to all information published in this Transparency Document before you gave Consent. Your Consent will always be voluntary and part of an explicit statement. You are, in any case, not obliged to give your Consent to us. Where laws or administrative regulations provide that separate Consent or written Consent shall be obtained to Handle your Personal Information, we will follow those laws. Where a change occurs in the purpose of Personal Information Handling, the Handling method, or the categories of your Handled Personal Information, your Consent will be obtained again.

Where we Handle your Personal Information based on your Consent, you have the right to withdraw your Consent at any time. Please feel free to use any convenient way to withdraw your Consent. You may use an email, a letter, an online contact form, or any other convenient method to withdraw your Consent. The withdrawal of your Consent does not affect the lawfulness and legality of Personal Information Handling activities undertaken based on your Consent before the withdrawal of your Consent.

We will not refuse to provide products or services to you on the basis that you do not Consent to the Handling of your Personal Information or withdraw your Consent, except where Handling Personal Information is necessary for the provision of our products or services.

After you have been previously fully informed by means of this Transparency Document (e.g., by receiving a link to the document or having otherwise access to this publication), and when you decide afterwards, to send or transfer your Personal Information by email or other electronic means to us, you

automatically Consent by your action to the Handling of your Personal Information, including but not limited to Cross-Border transfers to all data recipients listed in our “List of (sub) processors, recipients in third countries and international organizations”. You have the right to withdraw your Consent at any time. The withdrawal of your Consent does not affect the lawfulness and legality of Personal Information Handling activities undertaken based on your Consent before the withdrawal of your Consent.

IV. Name or personal name and contact method of the Personal Information Handler. (Article 17 (1) PIPL)

The name or personal name and contact method of the Personal Information Handler is mentioned above, more precisely, in the beginning of this document, in section “A. Identity and the contact details of the Controller”. You may use an email, a letter, an online contact form, or any other convenient method to contact the Personal Information Handler, including contacting the named Data Protection Officer.

V. Purpose of Personal Information Handling and the Handling methods, the categories of Handled Personal Information, and the retention period. (Article 17 (2) PIPL)

The purpose of Personal Information Handling is the Handling of all operations which concern the Personal Information Handler, customers, prospective customers, business partners or other contractual or pre-contractual relations between the named groups (in the broadest sense) or legal obligations of the Personal Information Handler.

Where Handling of Personal Information is necessary to conclude or fulfill a contract in which you are an interested party, the purpose of the Handling of Personal Information is to conclude or fulfill the contract or to conduct pre-contractual arrangements or execute procedures for amending or terminating the contract.

Where Handling of Personal Information is necessary to conduct human resources management according to lawfully formulated labor rules and structures and lawfully concluded collective contracts, the purpose of the Handling of Personal Information is Handling and management of human resources.

Where Handling of Personal Information is necessary to fulfill statutory duties and responsibilities or statutory obligations, the purpose of the Handling of Personal Information is legal compliance.

Where Handling of Personal Information is necessary to respond to sudden public health incidents or protect natural persons’ lives and health, or the security of their property, under emergency conditions, the purpose of the Handling of Personal Information is to protect public health, the lives and health of individuals, and the security of their property under given emergency conditions.

Where Handling of Personal Information is conducted to Handle Personal Information within a reasonable scope to implement news reporting, public opinion supervision, and other such activities for the public interest, the purpose of the Handling of Personal Information is to protect and act in the public interest.

Where Handling of Personal Information is conducted to Handle Personal Information disclosed by persons themselves or otherwise already lawfully disclosed, within a reasonable scope in accordance with the provisions of PIPL, the purpose of the Handling of Personal Information is to conduct and fulfill our legitimate business interests.

Where Handling of Personal Information is conducted to Handle in other circumstances provided in laws and administrative regulations, the purpose of the Handling of Personal Information is legal compliance.

In case we Handle Sensitive Personal Information, the specific purpose and a need to fulfill, and the circumstances of strict protection measures, are documented separately and internally, with the goal to protect the individuals. If we Handle your Sensitive Personal Information, please feel free to request specific and additional information from us at any time.

We use the following Handling methods to Handle Personal Information: Manual Handling, Automated Handling, Online Handling, Offline Handling.

The Categories of Handled Personal Information are: Customer data, data of potential customers, data of employees, and data of suppliers.

Except where laws or administrative regulations provide otherwise, our personal information retention periods are the shortest period necessary to realize the purpose of the personal information handling.. After expiration of that period, the corresponding data is routinely deleted, as long as it is no longer necessary for the fulfillment of the contract or the initiation of a contract. Except where laws or administrative regulations provide otherwise, the retention period chosen by us is the shortest period necessary to realize the purpose of the Personal Information Handling.

VI. Methods and procedures for individuals to exercise the rights provided in PIPL. (Article 17 (3) PIPL)

You may use an email, a letter, an online contact form, or any other convenient method to contact the Personal Information Handler, including contacting the Data Protection Officer, to exercise the rights provided by PIPL.

VII. Information and Consent regarding cases where we as a personal information handler provide other personal information handlers with the personal information we handle, including personal information handlers located in the People's Republic of China (Article 23 PIPL)

For any case where we, as a personal information handler provide other personal information handlers (including personal information handlers located in the People's Republic of China) with the personal information we handle, we hereby notify you as follows:

The name or personal name of the recipient, their contact method, the handling purpose, handling method, and personal information categories are published on our website in our “List of (sub) processors, recipients in third countries and international organizations”.

In the mentioned document, the “personal name of the recipient” is published as “Company name”, the “contact method” is published as the “Link to website”, which will allow you to use all contact methods mentioned on the other parties website, the “Handling purpose” is published as “Subject matter of (sub-) processing”, the “Handling methods” are published as “Nature of (sub-) processing”, and the “Personal Information categories” are published as “Categories of Personal Data”.

After you have been previously fully informed by means of this Transparency Document (e.g., by receiving a link to the document or having otherwise access to this publication), and when you decide afterwards, to send or transfer your Personal Information by email or other electronic means to us, you automatically separately Consent by your action to the Handling of your Personal Information, including but not limited to companies located in the People’s Republic of China, by all data recipients listed in our “List of (sub) processors, recipients in third countries and international organizations”. You have the right to withdraw your Consent at any time. The withdrawal of your Consent does not affect the lawfulness and legality of Personal Information Handling activities undertaken based on your Consent before the withdrawal of your Consent.

VIII. Sensitive Personal Information. (Article 28, 29, 30 PIPL)

We may Handle your Sensitive Personal Information, where there is a specific purpose and a need to fulfill. If we Handle your Sensitive Personal Information, we apply strict protection measures.

If we Handle your Sensitive Personal Information, separate Consent was or is obtained from you, and where laws or administrative regulations provide that written Consent shall be obtained for Handling Sensitive Personal Information, we obtain written Consent in compliance with the provisions of such laws or administrative regulations.

If we Handle your Sensitive Personal Information, we notify you of the necessity and influence on your rights and interests of Handling the Sensitive Personal Information by using separate Consent language. Please feel free to request a copy of such separate Consent language from us at any time. If we Handle your Sensitive Personal Information, please feel free to request specific or additional information from us at any time.

IX. Information about providing Personal Information outside of the borders of the People’s Republic of China (Article 39 PIPL)

We transfer Personal Information to receivers outside of the borders of the People’s Republic of China. Therefore, we notify you about the foreign receiving side’s name or personal name, contact method, Handling purpose, Handling methods, and Personal Information categories, as well as ways or procedures for individuals to exercise the rights provided by PIPL with the foreign receiving side, and

other such matters, by means of our “List of (sub) processors, recipients in third countries and international organizations”, which is published on our Website, or by the following. In the mentioned document, the “side’s name or personal name” is published as “Company name”, the “contact method” is published as the “Link to website”, which will allow you to use all contact methods mentioned on the other parties website, the “Handling purpose” is published as “Subject matter of (sub-) processing”, the “Handling methods” are published as “Nature of (sub-) processing”, and the “Personal Information categories” are published as “Categories of Personal Data”.

We concluded an agreement with the foreign receiving side, and the foreign receiving side shall implement procedures for individuals to exercise their rights provided by PIPL. You shall contact our Data Protection Officer and the Data Protection Officer of the foreign receiving side to exercise your rights by email. We obtain your separate Consent to transfer the Personal Information with separate Consent language. Please feel free to request a copy of such separate Consent language from us at any time.

X. Right to know about and right to decide relating to your Personal Information (Article 44 PIPL)

You have the right to know about and the right to decide relating to your Personal Information. You have the right to limit or refuse the Handling of your Personal Information by us, unless laws or administrative regulations stipulate otherwise. If you want to exercise these rights, please feel free to contact our Data Protection Officer.

XI. Right to consult us, to receive a copy of Personal Information and right to a transfer to a designated Personal Information Handler (Article 45 PIPL)

You have the right to consult us and receive a copy of your Personal Information from us, except in circumstances provided in Article 18 (1), or Article 35 of PIPL. If you request a consultation or if you want to receive a copy of your Personal Information, we will initiate the consultation and provide you with a copy of your Personal Information in a timely manner.

You can request that your Personal Information is transferred to a Personal Information Handler that you designated. We will provide a channel to transfer Personal Information to your designated Personal Information Handler, meeting the conditions of the State cybersecurity and informatization department. If you want to exercise these rights, please feel free to contact our Data Protection Officer.

XII. Right to Correction, Completion and Supplementation (Article 46 PIPL)

If you discover that your Personal Information is incorrect or incomplete, you have the right to request us to correct or complete your Personal Information. When you request to correct or complete your Personal Information, we will verify your Personal Information and correct or complete it in a timely manner. When you request to correct or supplement your Personal Information, we will verify your Personal Information, and correct or supplement it in a timely manner. If you want to exercise these rights, please feel free to contact our Data Protection Officer.

XIII. Right to Deletion (Article 47 PIPL)

We will proactively delete your Personal Information where one of the following circumstances occurs, namely (1) the Handling purpose has been achieved, is impossible to achieve, or the Personal Information is no longer necessary to achieve the Handling purpose, or (2) we or the Personal Information Handler cease the provision of products or services, or the retention period has expired, or (3) you withdraw your Consent, or (4) we or the Personal Information Handler Handled Personal Information in violation of laws, administrative regulations, or agreements, or (5) in other circumstances provided by laws or administrative regulations.

If we did not delete your Personal Information in the circumstances mentioned above, you have the right to request deletion.

Where the retention period provided by laws or administrative regulations has not expired, or Personal Information deletion is technically hard to realize, we will cease Personal Information Handling except for storage and taking necessary security protective measures. If you want to exercise this right, please feel free to contact our Data Protection Officer.

XIV. Right to request an explanation of Personal Information Handling Rules (Article 48 PIPL)

You have the right to request us to explain Personal Information Handling rules. If you want to get an explanation about our Personal Information Handling rules, please feel free to contact our Data Protection Officer.

XV. Inheritance of Rights (Article 49 PIPL)

If your next of kin, a natural person is deceased, you have the right, for the sake of your own lawful, legitimate interests, to exercise the rights provided by Chapter IV PIPL to consult, copy, correct, delete, etc., the Personal Information of the deceased, except where the deceased has arranged otherwise before their death. If you want to exercise your right, please feel free to contact our Data Protection Officer.

XVI. Exercising your Rights, right to sue us if we reject your request to exercise your rights (Article 50 PIPL)

You may use an email, a letter, an online contact form, or any other convenient method or mechanism to exercise your rights. If you want to exercise any of your rights, please feel free to contact our Data Protection Officer. If we reject your request to exercise your rights, you may file a lawsuit with a People's Court according to the law.

XVII. Right to file a complaint or report about unlawful Personal Information Handling (Article 50 PIPL)

You have the right to file a complaint or report about unlawful Personal Information Handling activities with departments fulfilling Personal Information protection duties and responsibilities. The Departments fulfilling Personal Information protection duties and responsibilities published their contact methods to accept complaints and reports.